

GUIDANCE NOTE
FOR APPLYING FOR ADDITIONAL FUNDING
WITHIN (INTERREG VI-A) LITHUANIA-POLAND CROSS-BORDER
COOPERATION PROGRAMME

General information: Based on Decision No 5 of the MC during the 7th meeting in Kaunas on 11 August 2026, the Programme has approved the possibility to apply for additional funding for the ongoing projects of the 3rd Call for Proposals (hereinafter – 3rd Call) and operations of strategic importance (hereinafter – OSI) helping projects adapt more effectively to implementation challenges.

Project partners of ongoing projects from the 3rd Call and OSI projects are invited to apply for additional funding (above the project budget). The additional funding is dedicated to expanding existing activities or introducing new ones, which shall be directly related to the main idea of the project. Proposed changes in the workplan of a project may lead to an increase in the number of projects' deliverables and/or outputs.

Available Programme ERDF allocation is about 2 500 000 EUR (might increase due to savings in closing projects).

Requests for additional funding are to be accepted in 2 batches:

Level	Action	1 st batch	2 nd batch
Project	Project applies for additional funding by providing <i>Request for additional funding (Annex 1 to the Guidance Note)</i>	until 23 December 2026	until 31 March 2027
JS	The JS checks the <i>Requests for additional funding</i> along with supporting documents and prepares a <i>List of requests for additional funding</i> recommended for approval to MC and submits to MC for the decision making	until 28 February 2027	until 30 April 2027
MC	MC decisions can be taken <i>via</i> written procedures (in batches,	March 2027	May 2027

	2 written procedures are planned)		
JS and Project	JS informs partners on the decisions and prepares amendments and / or annexes to SCs for MA signature.	April 2027	June 2027

Conditions:

For ongoing projects (3rd Call and OSI)	
Possible activities	Additional components in already existing activities or new activities which are interconnected with project's aims, topic and initial activities
Possible additional funding for a project	Up to 150.000,00 EUR ERDF (total additional budget 187.500,00 EUR).
Possible prolongation of the project if needed)	Up to 12 months. Any further prolongation of the project duration cannot exceed 31 December 2029.
Additional organisations	If needed, projects may invite new associated organisations to join the project.
Necessary updates:	The Lead Partner (LP), on behalf of the Project, shall submit a <i>Request for additional funding (Annex 1 to the Guidance Note)</i> which has include the following information/components: a) description of activities expanded or additional new activities b) necessary changes to the current Application Form (e.g. start and end date, responsible Project Partner(s), deliverables, outputs, target group etc.) c) updated project budget (Annex 1 to the <i>Request for additional funding</i>); d) updated Project Partner statement(s) (Annex 2 to <i>Request for additional funding</i>); e) Statement by Associated Organisation (Annex 3 to to <i>Request for additional funding</i>) if a new associated organisation joins a project); f) justification of the costs of purchasing new services, works or goods related to new or expanded activities (e.g. commercial offer, market research etc.);

	g) valid technical documentation (including required permits), if applicable.
Evaluation criteria	Obligatory criteria: a) The full set of required documents listed as necessary updates, is provided (Yes/No), b) <i>Request for additional funding</i> is submitted according to the <i>Guidance note</i> and is signed by legal representative of the LP (Yes/No), Only a project that meets both abovementioned obligatory criteria shall be eligible for a quality assessment. B. Quality criteria: c) New or expanded activities contribute to the project's objectives, outputs and results, and are justified. (evaluation points: if Yes – 1 point, if No - 0 points), d) The change is realistic to implement in proposed timeframe and budget. (evaluation points: if Yes – 1 point, if No - 0 points). e) There are no significant delays (i.e. delays that are more than 1 month) in submission of partner reports to the Control, no significant drawbacks in project implementation. (evaluation points: if Yes – 1 point, if No - 0 points). f) Cooperation aspect - at least one of the new project activities require participation/involvement of the current partners or associated organisations from the both countries. (evaluation points: if Yes – 1 point, if No - 0 points). It will be checked if the additional funding benefiting both countries— either by activities carried on in both countries or by involvement of at least two partners from both countries into implementation of the additional activities. For example, a project in which the additional activity would be educational workshops for children from Poland, implemented by Polish partner in Poland would receive 0 point for this criterion. However, if there are also

	children from Lithuania and LT partner is involved – then the project would receive one point. Based on the amount of points a <i>Ranking list of projects recommended for additional funding</i> will be presented to the MC for its decision. If available funds are insufficient to fund all positively assessed <i>Request for additional funding</i>, the funding will be allocated for those whose scoring is the highest according to the Ranking list.
Other	All the technical and legal preconditions included in the Programme documents must be fulfilled by the projects before sending the <i>Request for additional funding</i> to the JS.
	Each project can submit only one <i>Request for additional funding</i> per batch. Each project can receive additional funding only once. A project can apply for additional funding only if at least 2 (two) months are left till the project end.
	No preassessment will be done for the drafts of the <i>Requests for additional funding</i>.
	Projects submit request for additional funding to JS using the template (Annex 1 <i>Request for additional funding</i>) considering the submission dates above.

The package of documents:

1. Annex 1 *Request for additional funding* (template), with annexes.